


# HALSALL PARISH COUNCIL

Members of the Parish Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 9th April 2025 at 7:30 pm at Memorial Hall, Halsall Road

<b>1.</b>		<b>Introductions and Apologies for Absence</b>
<b>2.</b>		<b>Declarations of Interest</b>
<b>3.</b>		<b>Open Forum</b>
	<b>3.1</b>	<b>West Lancs Borough Councillors</b>
	<b>3.2</b>	<b>Open Public Forum</b>
<b>4.</b>		To confirm and sign the <a href="#">Minutes of the meeting held on 12th March</a>
<b>5.</b>		<b>Discuss and agree on any matters arising from Parish Clerk's Report</b>
	<b>5.1</b>	To note £40 Paid to Haycock Engineers to repair 3 village hall tables.
	<b>5.2</b>	To note two £50 gift cards purchased from Chair's Allowance as leaving gifts.
<b>6.</b>		<b>To receive reports from Representatives to outside Bodies and discuss and agree upon any actions arising;</b>
	<b>6.1</b>	<b>Lancashire Association of Local Councils (LALC)</b> Cllrs R Brookfield, M Lyons
	<b>6.2</b>	<b>Ormskirk Foundation Trust</b> Need to appoint a new representative.
	<b>6.3</b>	<b>Shirdley Hill Community Association</b> Cllrs N McCarthy-Thomason & J Ferguson
<b>7.</b>		<b>To receive reports from Working Groups and agree upon any actions arising;</b>
	<b>7.1</b>	<b>Finance</b> Cllrs. M Lyons, E Wright, and K Wright Need to appoint a new signature for bank payments / approvals
	<b>7.2</b>	<b>Human Resources</b> Cllrs. K Wright, and M Lyons
	a)	To note the resignation of Cllr A. Timon on 16th March.
	b)	To agree a timetable for recruiting a Co-opted Parish Councillor Should we hold the selection process at the Annual Meeting in May or delay until June?
	c)	Need to appoint another HR representative?
	d)	To approve annual length of service salary increments in April. Clerk to SCP28 (SCP28 Max ) to £939.51 ( increase £22.39 per month) Cleaner to SCP5 (SCP6 Max) to £335.00 ( increase £5.22 per month) Asst Clerk role does not qualify for a 1 year service increment.
	e)	To increase contribution from Trust to £618.18 per month (£9.01 per month)
	f)	To pay Cleaner 2.5 hours overtime for 30th March

<b>7.3</b>	<b>Traffic and Road Safety</b>	
		Cllrs. N McCarthy-Thomason, R Brookfield, and B Roberts
	a)	FOI from Police on New Cut Lane was inconclusive. Appealed their assertions that the information is exempt from disclosure under prevention or detection of crime, or the information is available elsewhere ( it is but not in sufficient details). There was a fatal RTC on New Cut Lane on 30/3/2025.
	b)	Halsall Road/Gregory Lane mini roundabout, the location of many pothole complaints, has been fully resurfaced along with many temporary pothole fixes along A5147.
<b>7.4</b>	<b>Flooding</b>	
		Cllrs. E Wright, & R Brookfield
		Do we need another representative?
<b>7.5</b>	<b>Healthy Halsall</b>	
		Cllrs. M Lyons and B Roberts
<b>7.6</b>	<b>Environment &amp; Biodiversity Working Group</b>	
		Cllrs M Lyons, J Ferguson and Mr J Ferguson
		Feedback from Parbold Grants Fair & discussion with Veolia
<b>8.</b>	<b><u>Planning Applications</u></b>	
<b>8.1</b>	<b>Applications</b>	
		2025/0227/FUL, 86 New Street, single story extension plus outbuilding T/2025/0034/TPO , 76 Moss Road, remove branches and crown lift
<b>8.2</b>	<b>Any planning applications published on day of the meeting</b>	
<b>8.3</b>	<b>To Note Recent Planning Decisions</b>	
		2025/0040/FUL, Malt Kiln Barn, demolish & rebuild Refused 2024/1107/FUL , 233 Carr Moss Lane, Garage to living accomd. Granted
<b>9.</b>	<b>Finance</b>	
<b>9.1</b>	To approve the <a href="#">Schedule of Payments for April</a>	
<b>9.2</b>	To review the <a href="#">Spend to Date for March</a>	
<b>9.3</b>	To approve the <a href="#">Monthly Bank Reconciliation</a>	
<b>9.4</b>	To confirm the bank balances on accounts & sign bank statements	
<b>9.5</b>	To approve the <a href="#">EOY financial summary, conversion to AGAR format and EOY Bank Reconciliation</a>	
<b>9.6</b>	To approve transfer of quarterly interest to Reserves Account	
		Reserves interest £106.58 CIL Interest £56.87 Precept Interest £27.23 Total Q4 Interest £190.68

9.7		To approve the <a href="#">allocation of Earmarked Reserves , General Reserves</a> and C/Fwd to the 2025/26 accounting year.
9.8		To approve the submission of the <a href="#">Internal Audit report</a> .
10.		<b>Update on potential donation of recreational land from the Moores estate to become open public access land managed by the Charity/Council.</b>
11.		<b>To agree a date for the Annual Parish Meeting combined with Annual Charity meeting with an item for public consultation on the Donated Woodland.</b> Suggest Wednesday 21st May
12.		<b>To approve s137 request from Halsall Trust to support a summer fair on the recreation ground at a cost of £600. Optional, to pay deposits while waiting for an LCC Grant application.</b>
13.		<b>To approve replacements and renewals for both Defib Cabinets</b>
	a)	2 x Cabinets due to faulty keypads (originally purchased in 2013)  <b>Unlocked ( external quality with mains heating system)</b> <a href="#">ARKY Outdoor ( with door open alarm)</a> £299.00 + VAT <a href="#">AED Outdoor</a> £495.00 + VAT <a href="#">Risk Assessment</a> £549.00 + VAT <a href="#">Aivia 200 Outdoor</a> ( Replacement w/o keypad) £649.78 + VAT  <b>Locked ( external quality with mains heating system )</b> <a href="#">AED Alarmed Outdoor</a> £348.15 + VAT <a href="#">AWC001 Defibrillator</a> £557.89 + VAT <a href="#">Risk Assessment</a> £589.00 + VAT <a href="#">Aivia 210 Outdoor</a> ( Replacement model) £696.33 + VAT this is exactly the same cabinet as we already have.  Plus approx £100 for an electrician to fit.
	b)	Replacement Sticky Pads at a cost of £130 each, for two cabinets to meet June 2025 replacement date. <a href="#">LifePak CR Plus Replacement Pads</a> £130.00 + VAT Although NW Ambulance think they have some at £85 + VAT
14.		<b>J. Forshaw are requesting replacement of the batteries in the SPIDS at a cost of xxx ( or thorough manufacturer's service)</b>
15.		<b>To provide .GOV.UK email addresses for Parish Councillors</b> For the 2025/26 Audit it is mandatory that the Clerk has a .GOV.UK email address, (been compliant for several months), now recommended that all Councillors have one. <a href="https://www.nalc.gov.uk/resource/council-email-addresses.html">https://www.nalc.gov.uk/resource/council-email-addresses.html</a>

16.		<p><b>To approve 3 replacement paragraphs ( 5.4, 5.7 and 5.11 ) in Financial Regulations to comply with 2023 Procurement Act and 2024 Procurement Regulations</b>  (Invitations to tender for contracts over £30,000)</p>
17.		<p><b>Notice of Information-Only Items</b></p>
	a)	<p><b>WLBC Litter Bin Service</b></p>
	b)	<p><b>Halsall Charity Calendar</b></p>
18.		<p><b>Date and time of next meeting</b></p>
		<p>Next Trust meeting date will be 7th May 2025 at Memorial Hall</p>
		<p>Next Council meeting date will be 14th May 2025 at Memorial Hall</p>
<p>Authorised by</p>  <p>Chris Pyne, Parish Clerk</p>		
<p>All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.</p> <p>Members of the public disturbing a Council meeting will be asked by the Chair to desist in disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed. If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.</p>		

# HALSALL PARISH COUNCIL

Minutes of Halsall Parish Council meeting held on  
Wednesday 12th March at 7:30 pm at St Aidan's Hall, Renacres Lane

Present: Cllr M. Lyons (Chair), Cllr N McCarthy-Thomason, Cllr R Brookfield,  
Cllr D Adams, Cllr J Ferguson, Cllr E Wright (Vice Chair), Cllr A Timon, and C  
Pyne (Clerk)

**1. Introductions and Apologies for Absence**

Introductions were made for 3 members of the public attending the meeting.

Apologies: Cllr B Roberts, Cllr K Wright, C Smith

**2. Declarations of Interest**

None

**3. Open Forum**

**3.1 West Lancs Borough Councillors**

No update

Cllr Brookfield challenged the non-attendance of Borough Councillors. The  
Councillors addressed this point in their reply in December Minutes.

**3.2 Open Public Forum**

No comments

**7. Election of Co-Opted Councillor**

**2.**

(propose a change to standard order of agenda items)

Mr Paul Barker was elected as Co-opted Parish Councillor and signed the  
Acceptance of Office.

**4. To confirm and sign the [Minutes of the meeting held on 12th February](#)**

Agreed and signed at the end of the meeting.

**5. Discuss and agree on any matters arising from Parish Clerk's Report**

**5.1** Noted. The Asst. Parish Clerk now has access to create & view transactions  
at the Bank - needs 2 Councillors to digitally approve transactions.

**5.2** Noted. Bakehouse have consulted about changes to external appearance,  
maybe new signs, canopies, etc. Advised them to consult WLBC Planning  
first.

Moving bookings, payments and receipts to the Asst Parish Clerk is  
working well, only just starting with bank transactions but should allow  
the Clerk to spend more time on planned activities.

**6. To receive reports from Representatives to outside Bodies and  
discuss and agree upon any actions arising;**

**6.1 Lancashire Association of Local Councils (LALC)**

Cllrs R Brookfield, M Lyons

No meetings

Signed Chair ..... Date .....

**6.2 Ormskirk Foundation Trust**

Cllr A Timon

Meeting of the Trust clashed with tonight's Council meeting, so Cllr Timon sent his apologies.

**6.3 Shirdley Hill Community Association**

Cllrs N McCarthy-Thomason & J Ferguson

**a) A S137 Grant application of £300 to support the VE Day celebration on Village Green.**

Cllr Adams led on a presentation of all the activities planned for the VE Day events on 4th and 8th of May.

The Council agreed to a £300 contribution to the cost of organising the events.

*Local Government Act 1972 s137, grants to local organisations providing a benefit to some or all of the residents.*

**b) Lancashire Best Kept Village. Council to purchase Hanging Baskets for village hall at a cost of £270.**

Agreed.

*Local Government Act 1972 s144, power to encourage visitors to the area for recreation.*

**7. To receive reports from Working Groups and agree upon any actions arising;**

**7.1 Finance**

Cllrs. M Lyons, E Wright, A Timon, and K Wright

Agreed to transfer £3200 from Reserves to Current account as identified in the 2024/25 budget to meet the final month of expenditure, unless the insurance company refund our claim within the next few days which would be sufficient income without spending from Reserves.

**7.2 Human Resources**

Cllrs. A Timon, K Wright, and M Lyons

**a) Election of Co-opted Parish Councillor was moved to the start of the meeting.**

**7.3 Traffic and Road Safety**

Cllrs. N McCarthy-Thomason, R Brookfield, and B Roberts

New Cut Lane 30 mph sign has been repaired.

Gregory Lane 40 mph sign has been repaired.

Gregory Lane mini roundabout is marked up for repairs (start 20th March)

FOI on speed enforcement on New Cut Lane is due in mid-March.

LCC Highways have responded that they can only repair holes/damage in pavement footpaths; irregular surfaces, or adverse cambers cannot be fixed.

- 7.4 Flooding**  
Cllrs. E Wright, R Brookfield and A Timon  
No update.
- 7.5 Healthy Halsall**  
Cllrs. M Lyons and B Roberts  
No update.
- 7.6 Environment & Biodiversity Working Group**  
Cllrs M Lyons, J Ferguson and Mr J Ferguson  
No update but the group will assist with item 10.2.
- 8. [Planning Applications](#)**  
The Parish Council has no comments to make on any planning applications below.
- 8.1 Applications**  
T/2025/0019/TPO, 5 Willow Brook, remove 3 trees  
2025/0176/Full, 165 Carr Moss Lane, rear extension  
2025/0180/LBC, La Mancha Cottage, blocking up a window
- 8.2 Any planning applications published on day of the meeting**  
T/2025/0034/TPO, 76 Moss Road, reduce branches and crown lift
- 8.3 To Note Recent Planning Decisions**  
None.
- 9. Finance**
- 9.1** To approve the [Schedule of Payments for March](#)  
Noted. Direct debit for Lloyds Charge card has been cancelled. ICO has increased the annual Data Protection fee to £47. Easywebsites have taken their first monthly payment of £30 + VAT. Millennium Hygiene are increasing their prices by 5% from 1st April.
- 9.2** To review the [Spend to Date for February](#)  
Noted. Predicted Receipts are higher (£54,404) than Expenditure (£50,340) - assuming we receive our insurance claim (£3,250) before EOY. So, we should reach our target of carrying forward a minimum of £1,250 towards next year's budget.
- 9.3** To approve the [Monthly Bank Reconciliation](#)  
Noted.
- 9.4** To confirm the bank balances on accounts & sign bank statements  
Cllr Timon confirmed that Bank Statements were correctly reported.
- 10. Update on potential donation of recreational land from the Moores estate to become open public access land managed by the**

Signed Chair ..... Date .....

**Charity/Council.**

**10.1 Update from PCC**

Colin Throp (Treasurer PCC) forwarded correspondence from the Trustees of the land. Not dealing directly with the family. A review of the covenants on the land, primarily that it must remain as woodland, have been circulated. These would be confirmed by our solicitors. The Trustees are expecting the Council to indicate its plans for the land. Councillors would like access to the land to help visualise the project. Clerk to request the keys to the gate.

**10.2 Environmental Grant from Veolia Whitemoss Landfill**

Veolia will be attending the 27th of March Funding Fair at Parbold Village Hall 10:30am. This will be an opportunity to learn more about their Environmental & Biodiversity grant scheme which may be applicable to restoration of this woodland.

**1 Agree a date for the Annual Parish Meeting**

1. It was agreed to arrange this in May. Merge it with the annual charity meeting and have the main agenda item as the proposal to acquire the woodland for public access.

**1 Review expenditure on Halsall News**

2.

**12.1 To approve 2024/25 subsidy to St Cuthbert's PCC of £1128.25, to be paid from Reserves.**

Agreed. The Council has an arrangement to pay 50% of the costs of the magazine for the previous 12 months. There was concern that this level of cost is not sustainable in the long term. Need changes to bring costs back to the historical level of £400-£500 p.a. or less.

Cllr McCarthy-Thomason provided a spreadsheet confirming that regular advertisers should contribute c £3000 to this year's costs, plus any one-off adverts.

**12.2 To discuss expenditure on Halsall News for 2025/26**

Company	Price	Notes
Current	£414	
O	£748	90/100gm uncoated , Stitched
P	£596	80 gsm to be collected Chorley
T	£568	80 gsm
N	£350	115 gsm, 10 day turn around
M	£345	90 gm silk , 3 day turn around

It was agreed that changing to a lower cost printer, subject to checks on quality could reduce costs from £4140 to c £3450. Clerk to progress.

It was agreed that changing the presentation into an online magazine could reduce the number of printed copies from 1025 but that some residents would probably prefer a magazine, and copies should be available from usual collection points. Cllr McCarthy-Thomason to progress.



*Local Government Act 1972 s142, power to provide newsletter.*

**1  
3. To discuss and agree options for repair to Septic Tank at a cost of £640**

Agreed. The Council will fund the repairs as a S19 grant to Halsall War Memorial Playing Field and Hall through use of the CIL funds provisionally allocated to improvements to the football pitch.

*Local Government (Misc. Provisions) 1976 s19 3 (a) A local authority may contribute by way of grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing any recreational facilities which the authority has power to provide - repairs to village hall septic tank.*

**1  
4. Notice of Information-Only Items**

None.

**1  
5. Date and time of next meeting**

Next Council meeting date will be 9th April 2025 at Memorial Hall

Next Halsall War Memorial Hall Trust meeting will be 2nd April 2025.

**Meeting Closed at 21:02**

Schedule of Payments						
HALSALL PARISH COUNCIL		April			for 9th April meeting meeting	
Chair	Mary Lyons		Signed			
Independent			Signed			
Received Date	Minutes Ref	Bank Date	Expenditure Category	Amount	Payee <small>Use Clerk &amp; Cleaner for FOI redaction</small>	Notes
Changes since last month : Highlighted						
<b>(Manual List) Direct Debits</b>						
		1st Month	Easy Websites (Go Cardless)	36.96	Easywebsites	Monthly
		3rd Month	Open Space maintenance	320.00	Forshaw	Monthly
		3rd Month	Open Space maintenance	100.00	Connor St Aidans	Monthly
		8th Month	National Broadband (Go Cardless)	42.00	Nat Broadband	Monthly
		9th Month	Electricity	as claimed	Octopus	Monthly
		21st Month	Gas	as claimed	EON	Monthly
		last day month	Bank Charges	6.00	Unity	Monthly
		end of quarter	HMRC Tax & Employers N.I.	as claimed	HMRC	Quarterly
		end of quarter	Water	as claimed	Water Plus	Quarterly
		15th December	Information Commissioner	47.00	ICO	Annually (was £35)
<b>(Manual List) Paid under Delegated Authority ( not listed on the Agenda )</b>						
		1st	83 Halsall News	414.00	PC Print	Monthly
		28th	27 Cleaner Salary	335.00	Cleaner	(Gross salary standard month)
		28th	21 Clerks Salaries	1,519.73	Clerk & Asst	(Gross salary standard month)
		28th	10 Salary Transfer from Trust	-618.18	Trust	1/3rd Gross Salaries (0.3333)
		28th	Window Cleaning	40.00	P Walsh	monthly via Clerk's expenses
		28th	23 Clerk's Expenses	as claimed	Clerk	monthly
		28th	15 Cleaner's Expenses	as claimed	Cleaner	monthly
		28th	23 Member's Expenses	as claimed	as claimed	monthly
<b>(Automatic Filter) Payments Awaiting Approval</b>						
Date	Minutes / Date	Bank Date		Amount	Use Clerk & Cleaner for FOI redaction	Notes

Receipts & Payments 2024/2025 Spend to Date Summary (including Scheduled payments)								
Chair - Mary Lyons		Date		Signed				
Independent		Date		Signed				
<b>Planned Budget</b>		<b>39,780.00</b>						
<b>Total Income</b>		<b>59,559.03</b>	Additional income - Charging Memorial Hall Trust for salaries, charging for magazine adverts					
<b>Total Expenditure</b>		<b>67,385.12</b>	Additional expenses - Paying MH salaries, pay magazine printing, spent more on CIL than received.					
Code	Payments	Budget	Spend to Date	Available	Explanations /Comments	Salary Only	Centre Totals	
21	Clerk's Salary	11,000	12,675.29	-1,675.29	Received £6032 from MH	12,675.29		
22	inc Tax & NI	0	3,488.57	-3,488.57	Code 21 & 22 taken together	3,488.57		
23	Clerk's Mileage	150	38.79	111.21	stopped claiming now only 8p per mile			
24	Office Expenses	250	528.25	-278.25				
25	Staff Training	750	0.00	750.00	Havent paid the CILCA exam fee yet			
26	Staff Recruitment	0	0.00	0.00				
27	Cleaner Salary	1500	4,019.75	-2,519.75		4,019.75	20,183.61	
28	Cleaner Tax & NI	0	0.00	0.00		20,183.61	567.04	
31	Chair's Allowances	200	0.00	200.00				
33	Mileage	100	0.00	100.00				
34	Expenses	100	86.99	13.01				
35	Training	400	0.00	400.00			86.99	
41	Audit fees	450	628.00	-178.00	Completed. New Auditor more expensive than predicted			
42	Subs LALC	450	445.17	4.83	Complete			
43	ICO	35	35.00	0.00				
44	Reserve re elections etc	400	435.35	-35.35	Had to pay this year,			
45	Legal Fees - Solicitor/Planning	600	3,156.60	-2,556.60	New Bakehouse Lease			
46	Music Licence	300	834.59	-534.59				
17	Refunds (Hire Fees, etc)	0	849.00	-849.00	Hirers paying Council when should have paid the Trust		6,383.71	
51	Rem Sunday / War memorial	1,200	910.48	289.52	Complete, underspent, reduce next year			
52	Bus shelters	350	50.00	300.00	3/6/2024 Paid from CIL			
54	Seats	250	0.00	250.00				
55	Noticeboards/ Web Hosting	800	654.94	145.06				
56	Spids	300	0.00	300.00				
57	Maintenance of open spaces	4,500	4,570.00	-70.00				
58	New Defibrillator	450	0.00	450.00			6,185.42	
61	Electricity	1,100	556.43	543.57	Most expensive months to come			
62	Gas	1,300	815.91	484.09	Most expensive months to come			
63	Water	600	564.68	35.32				
64	Internet	500	504.00	-4.00				
65	Mobile Phone	100	0.00	100.00				
66	Insurances/inspections/Fire	3,200	2,748.55	451.45				
67	Hygiene / Waste	450	604.57	-154.57				
68	Window cleaning	420	235.00	185.00				
69	Bank Charges	75	130.40	-55.40			6,159.54	
71	St Aidans Cleaning	0	0.00	0.00	15/5/24 Transfer all £1500 to 27			
72	Cleaning supplies	200	295.04	-95.04				
73	St Aidans Property	1,100	5,698.34	-4,598.34				
75	Hire Refunds & Adjustments	0	100.00					
77	Lloyds Debit Expenses	0	944.22	-944.22			7,037.60	
81	S137 (Anyone)	3,365	3,631.00	-266.00	10/4/24 Move £135 to 83			
82	S19 ( only MH)	1,500	0.00	1,500.00				
83	S142 Halsall News	485	2,440.75	-1,955.75	10/4/24 Overspent. Move £135 from 81			
84	VAT for CIL Grant	500	1,093.60	-593.60				
85	S133 Meetings at MH	150	100.00	50.00				
86	S19 Warm Spaces	200	0.00	200.00				
87	LCC Biodiversity	0	120.00	-120.00	£500 in LCC Reserves, was £620			
88	CIL Projects	0	13,370.86	-13,370.86	with 6032.40 received ( CIL Reserve down £7338.46)		7,410.35	
89	Best Kept Village	0	25.00				13,370.86	
			<b>67,385.12</b>				<b>67,385.12</b>	
<b>Payments to date inc Scheduled</b>		<b>39,780</b>	<b>67,385.12</b>		<b>Overspent on payments but receipts are higher</b>		<b>20,183.61</b>	
<b>Less CIL</b>			<b>54,014.26</b>			<b>Less Salary</b>	<b>47,201.51</b>	
<b>Difference ( should be zero)</b>			<b>0.00</b>		Pivot analysis same as Payments			
Code	Receipts	Budget	Rec'd to date	More/Less	Explanations for surplus			
10	MH Refund Salary Costs	0.00	6,032.40	6,032.40	to balance code 21 & 22 Salary & PAYE, NI			
11	CIL	0.00	6,314.88	6,314.88				
12	Precept	29,436.00	29,436.00	0.00				
13	Council Support	1,433.00	1,433.00	0.00				
14	Concurrent Grant	1,761.00	1,761.00	0.00				
15	Reserves / Received Grants	3,200.00	0.00	-3,200.00	Planned it , but not transferred it yet			
16	Hall Hire	2,000.00	4,899.50	2,899.50	Nearly 5000?			
17	Refund/Transfer to MH Hire	0.00	689.00	689.00	hirers pay Council , when should be MH			
18	Interest Received	450.00	1,129.61	679.61				
19	Other Income	0.00	806.08	806.08	Charity Donations passed on, contribution to 415V project			
119	Halsall News Adverts	0.00	1,570.00	1,570.00	New venture			
126	VAT Refund	1,500.00	2,237.56	737.56	24/6/2024 additional £737.56 from VAT refund			
66	Insurance Claim	0.00	3,250.00	3,250.00				
<b>Receipts to date inc Scheduled</b>		<b>39,780.00</b>	<b>59,559.03</b>	<b>19,779.03</b>	<b>Receipts are higher than predicted, if add planned Reserves subsidy.</b>			
<b>Less CIL</b>			<b>53,244.15</b>					
<b>Difference ( should be zero)</b>			<b>0.00</b>		Pivot analysis same as Receipts			

Monthly Bank Reconciliation									
Chair	Mary Lyons		Signed				Date		
Independent			Signed				Date		
Monthly Bank Reconciliation for		March	Payments		5,536.39		Receipts		5,797.85
Bank Balances B/Fwd			Bank Date	Amount	Use Clerk & Cleaner for FOI r		Date	Amount	Payee
Reserves account	20478586	17,181.79	03/03/2025	36.96	Easywebsites		04/03/2025	10.00	Norton
CIL account	20471392	8,537.74	03/03/2025	320.00	Forshaw		06/03/2025	60.00	Moffitt
Current account	20471376	1,158.23	04/03/2025	264.21	Greenhalgh		05/03/2025	80.00	Abraham
Precept account	20471389	1,320.27	04/03/2025	414.00	PC Print		07/03/2025	50.00	Manu
Total at Bank		28,198.03	05/03/2025	500.00	HWECC		10/03/2025	50.00	Tinsley
Payments/Expenditure		5,536.39	06/03/2025	42.00	National Broadband		11/03/2025	10.00	Norton
Receipts/Income		5,797.85	11/03/2025	49.89	Octopus		11/03/2025	453.00	Bakehouse
New C/Fwd		28,459.49	11/03/2025	60.00	trust		04/03/2025	45.00	Pyne
Bank Balances C/Fwd			11/03/2025	100.00	luji		11/03/2025	60.00	WCD
Reserves account	20478586	16,160.12	13/03/2025	300.00	SHCA		13/03/2025	3,250.00	Aviva Insurance
CIL account	20471392	8,594.61	13/03/2025	1,128.25	St Cuthbert's PCC		17/03/2025	40.00	Gaskell
Current account	20471376	3,677.53	14/03/2025	6.67	HMRC		18/03/2025	10.00	Norton
Precept account	20471389	27.23	17/03/2025	118.43	Clerk		19/03/2025	250.00	sharp
Total at Bank		28,459.49	18/03/2025	117.16	EON		19/03/2025	140.00	Holden
Difference (New C/Fwd - Bank)		0.00	24/03/2025	300.00	Easywebsites		19/03/2025	250.00	Massams
Comments			24/3/2025	3.00	Lloyds		24/3/2025	30.00	SHCA
Checked completed 07:30 1/4/2025			26/3/2025	20.00	Trust		24/3/2025	140.00	Bakehouse via MH
			27/3/2025	734.13	Clerk		25/3/2025	10.00	Norton
			27/3/2025	509.82	Asst Clerk		26/3/2025	60.00	Jinson
			24/3/2025	328.18	Cleaner		28/3/2025	609.17	Memorial Hall
			27/3/2025	65.00	Ferguson		31/3/2025	106.58	Unity Bank
			31/3/2025	112.69	R&R Newton		31/3/2025	56.87	Unity Bank
			31/3/2025	6.00	Unity Bank		31/3/2025	27.23	Unity Bank

Halsall Parish Council				2024-2025 EOY Financial Statements					
<b>Receipts &amp; Payments Accounts</b>		<b>AGAR Accounts Spreadsheet</b>			Balance as per Bank Statements on 31st March 2025				
CIL Income	6,314.88	1 Balance	£36,286			Account no		£	£
Revenue Income	53,244.15	2 Precept	£29,436 (Income)	(less Precept)	Current	Unity Bank	20471376	3,677.53	
Total Income	59,559.03	3 Receipts	£30,123	£59,559	Reserves	Unity Bank	20478586	16,160.12	
		1+2+3	£95,845		Precept	Unity Bank	20471389	27.23	
					CIL	Unity Bank	20471392	8,594.61	
CIL Expenditure	13,370.86	4 Staff	£20,184		Petty Cash	Not used		0.00	
Expenditure	54,014.26	5 Loans	£0 (Expenditure)	(less Staff)					28,459.49
Total Expenditure	67,385.12	6 Payments	£47,202	£67,385	Cheques	Not used		0.00	
		4+5+6	£67,267						28,459.49
Change in total balance	-7,826.09				Cash	None		0.00	
					Cash Book balance as at 31st March				28,459.49
b/fwd 1/4/24	36,285.58	1+2+3	£95,845						
change in total balance	-7,826.09	4+5+6	£67,385		Prepared by	C Pyne (Clerk & RFO)		on	
New C/Fwd 2025/6	28,459.49	Difference	£28,460		Approved by			on	
Total reduction in balances	-7,826.09								
CIL balance fell by 13370-6314	7,055.98								
So spend from Reserves	770.11								
					which is excellent , because we planned to spend up to £3200 from Reserves, but we haven't needed to spend all of that.				
					so for 2025/26 Reserves are higher than predicted, we now have £18,671 in Reserves , about 50% of Precept amount				
					big improvement on 2023/24 when we started with only £9370				
					and £3850 of Reserves is in Earmarked Reserves for contingency expenditure				

<b>HALSALL PARISH COUNCIL Reserves Account - Proposed 9/4/2025</b>				
	<b>2023/24</b>	<b>2024/25 EOY</b>	<b>Total available</b>	<b>Notes</b>
		<b>proposed</b>	<b>for 2025/26</b>	
<b>Total Earmarked Reserves</b>	2,000.00	1,850.00	3,850.00	
Staff Recruitment/Locum	300.00	100.00	400.00	
Election Reserve	400.00	400.00	800.00	WLBC advice is £5000 for councillor election another £1000 planned from 2025/26
Noticeboards	300.00		300.00	
Defibrillators	800.00	400.00	1,200.00	need new cabinets in 2025/26
St Aidan's Replacements	200.00	200.00	400.00	better projector is next replacement
Staff Training CILCA		450.00	450.00	
Chair's Allowance		300.00	300.00	plan to spend £100 in April 2026
<b>Total Other Reserves</b>	500.00	0	500.00	
LCC Footpaths	500.00	0	500.00	
BioDiversity	0.00	0	0.00	
<b>General Reserves</b>	13,553.54	768.21	14,321.75	
<b>Total Reserves at Bank</b>	16,053.54	2,618.21	18,671.75	
<b>2024/25 Changes</b>				
C/Fwd to Reserves		2427.53		
Q4 Interest		190.68		
		2618.21		