

HALSALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 12th November at 7:30 pm
at Halsall Memorial Hall, Cross Lane, Halsall..

Present: Cllr M. Lyons (Chair), Cllr N. McCarthy-Thomason (Vice Chair), Cllr P. Barker, Cllr T. Atlay, C. Smith (Clerk Ag), Cllr B. Roberts, Cllr R. Brookfield, Cllr L. Stephenson.

1. Introductions and Apologies for Absence

Apologies received from Cllrs K. Wright.

2. Declarations of Interest

Cllr M.Lyons Declared interest in S137 Frogs application.

3. Open Forum.

3.1 West Lancs Borough Councillors

None.

3.2 Open Public Forum

None.

4. To confirm and sign the Minutes of the [Meeting 8th October meeting 2025](#) Approved.

5. Discuss and agree on any matters arising From the Parish Clerks Report.

5.1 Noted. St Aidans oven was repaired at cost of £150.00 but remains broken. Cllr`s Lesley Stephenson & Noel McCarthy-Thomason to source prices of new oven up to £750.00, initially to ask the company who repaired the oven for a refund or discount on new oven. Noted & agreed.

5.2 Noted. Local resident to use the hall for an event at no charge, the resident has given support to St Aidans for many years. Agreed.

5.3 Remembrance wreaths cost £20 more than agreed in the July meeting. Agreed.

5.4 CCTV in full working order on council mobile phone. Cllr Beth Roberts to have Memorial Hall CCTV installed, and Cllr Noel Mccarthy-Thomason to have St AidansCCTV installed, both for back up purposes.Agreed.

Noted. Local resident has paid for a new projector screen in St Aidans, to be installed Thursday 13th November.

Local Government Act 1972 s111 power to perform subsidiary functions.

5.5 To note progress on [Open Actions](#). 4 closed, 8 carried forward.

Signed Chair.....Date.....

Noted. Chair to contact previous councillor, to request return of Union Jack flags and road closure signs, that belong to the council. To be kept at Memorial Hall, Clerk to research if they are on the asset register.

6. To receive reports from Representatives to outside bodies and agree on any actions arising;

6.1 Lancashire Association of Local Councils (Cllrs R. Brookfield & M. Lyons)
None

6.2 Ormskirk Foundation Trust (Cllr D. Adams)
Councillor D.Adams reported that at the meeting on 20/10/2025, there is now a full complement of 18 Trustees in place (there were 9). A total of eleven bids were received & all granted, £12915.00 gifted.

6.3 Shirdley Hill Community Association (Cllr N. McCarthy-Thomason)
Cllr Noel McCarthy-Thomason reported that the preparations for the Christmas meals are going well. St Aidans is registered as a warm space, granted £560. residents will not be charged for eight Lunch club sessions.

7. To receive reports from Working Groups and agree any on any actions arising;

7.1 Finance (Cllrs M. Lyons, E. Wright, K. Wright, & D. Adams)
No business.

7.2 Human Resources (Cllrs K. Wright, M. Lyons, & P. Barker)
Cllr M.Lyons reported that the vacancy for parish clerk will be advertised in the Halsall Parish news in December and on the website. Interviews planned for January 2026.

All HR actions, Local Government Act 1972 s112 power to appoint such officers as the Council thinks necessary for proper discharge of duties.

7.3 Traffic and Road Safety (Cllrs N. McCarthy-Thomason, R. Brookfield, & B. Roberts)
Reported. Five car crash on Delf Lane A5147 Halsall, road closed for half a day.

7.4 Flooding (Cllrs E. Wright , D, Adams & R. Brookfield)
No business.

7.5 Healthy Halsall
No Business.

7.6 Environment & Biodiversity Working Group (Cllr M. Lyons, P Barker) No Business.

8. Planning Applications

8.1 Applications

Signed Chair.....Date.....

2025/0835/PNP Consideration of Details for Prior Approval - Agricultural storage building.

Land North of Plex Lane, Plex Lane, Halsall, L39 7JY

2025/0909/FUL Single storey side / rear extension and partial reconfiguration of ground floor layout.

110 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF.

8.2 Any planning applications on the day of the meeting. None.

8.3 To Note Recent Planning Decisions

2025/0349/FUL Decision: Planning Permission REFUSED

Proposal: Erection of New Bungalow

Location: 31 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF

2025/0698/FUL Decision: Planning Permission Granted

Proposal: Erection of two-storey extension to front of dwelling house, new porch, first floor extension to side and rear. New windows and solar panels, alterations to driveway, and dropped kerb.

Location: 27 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF

9. Finance

9.1 To approve the [Schedule of Payments Nov 12th Schedule payments.](#)

Agreed.

9.2 To review the [Spend to Date and budget allocations November](#)

Agreed.

9.3 To approve the [Bank Reconciliation](#)

Agreed.

9.4 Independent Review of Bank Balances

Cllr E Wright had circulated bank balances. Agreed.

10. Noted. Payment of CIL £1692.75 received 5th November 2025

11. Clerk (Ag) Explained the reversal of payments made to current account & CIL, a payment of £ will be paid into the reserves by 18th November 2025. Approved.

12. To Approve, PDF Pro installed on Clerk Ag laptop, prior to Clerk leaving at cost of £60. Approved.

13. Woodland project

13.1 To approve. Formation of charitable incorporated organisation. Agreed.

13.2 To approve. Reserves money for solicitors fees, approx £5000. Agreed.

Signed Chair.....Date.....

13.3 To approve an organisation name and form a working group.

Cllr`s D.Adams, T.Atlay, P.Barker & L.Stephenson to form a working group.
Agreed. Cllr D.Adams to look at criteria and propose a name for the working group.
Agreed.

14. To approve quotation of £420.00 for the cleaning of the gutters at St Aidans and the fitting of hedgehogs. Refused. Cllr`s D.Adams and N. McCarthy-Thomason, to carry out the work. Clerk to check insurance policy to ensure HPC is covered for Cllr`s carrying out maintenance. £100 proposed for the cost of hedgehogs. Agreed.

15. To approve a S137 grant for the Frogs group, Shridley Hill, to pay for their insurance. Confirmed that WLBC are not responsible for this working group`s insurance. Agreed.

Local Government Act 1972 s137, grants to local organisations providing a benefit to some or all of the residents.

16. Notice of information-only items.

Cllr N.McCarthy Thomason asked for an extra £80 for colour to be added to four pages in Halsall Parish magazine. Agreed.

Request for Halsall magazine to go on December's agenda, to discuss profit, loss and distribution. Clerk to research internet traffic.

17. Date & time of next meeting

Next meeting will be on 10th December 2025 at St Aidan`s Hall, 7.30pm.

Meeting closed: closed 20.34pm

Signed Chair.....Date.....