

HALSALL PARISH COUNCIL

Minutes of the Annual Meeting of Halsall Parish Council held on 12th May 2021 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

PRESENT: Cllr. N Campbell, Cllr. R Brookfield, Cllr. E Wright, Cllr L Campbell, Cllr. B Young and D Bond (Parish Clerk) and 3 members of the public.

Patrick Bell, the outgoing Chairman, opened the meeting and after asking for any apologies or declarations of interest called for nominations for Chairman to be put forward.

Cllr. B Young asked that a vote of thanks be recorded to both the outgoing Chair and Vice Chair for all their hard work over the past few years.

01/05/2021 Apologies

None received.

02/05/2021 Declarations of Interest

No Declarations of Interest received.

03/05/2021 Appointment of Chairman

Resolved: That Cllr. R Brookfield be elected as Chairman of Halsall Parish Council.

04/05/2021 Declaration of acceptance of Office by Chairman

Cllr. R Brookfield duly read and signed Declaration of Acceptance of Office.

The Chairman then moved that the following agenda items be set aside for discussion and a decision at the June meeting.

05/05/2021 Appointment of Vice-Chairman

06/05/2021 Declaration of Acceptance of Office by Vice-Chairman

07/05/2021 Appointment of Representatives to outside bodies

08/05/2021 Appointment of Committees and Working Groups

09/05/2021 Open forum for 15 minutes for matters raised by members of the public.

Concern expressed about the poor response to Rosie Cooper's letter re HGV's travelling through Shirdley Hill and Moss Road (only 2 responders indicated they would be willing to attend a meeting)

Following discussion the Clerk was asked to reply to Rosie Cooper expressing the Council's dissatisfaction with the lack of willingness from certain parties to attend a meeting and to ask that she helps to facilitate a meeting between all parties concerned.

10/05/2021 To approve and sign as a correct record the minutes of the meeting held on 23rd April 2021.

The minutes, having been circulated were accepted and it was **Resolved** that they be signed as a correct record.

11/05/2021 Parish Clerk's Report

The report was accepted without comment.

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12/5/2021 Planning Applications.

None received.

13/05/2021 To discuss and decide how to fill any vacancies following the election.

Following discussion it was **Resolved** that a 'Notice of Parish Council Vacancies' be posted for one week commencing 17th May 2021 and that the Council look to co-opt at the end of that period.

14/05/2021 Finance

14.1. Schedule of Payments unavailable.

14.2. To receive and accept the final accounts for 2020/21 as an accurate record together with the Annual Internal Audit Report (if available), Governance and Account Statement.

Resolved: That the final accounts for 2020/21 are accepted as an accurate record together with the Annual Governance and Account Statement.

The Annual Internal Audit report was not available and will be included on the June agenda for acceptance together with the proposed dates for the notice of public rights.

Date and time of next meeting: Wednesday 9th June 2021 at 7.30 p.m. at St Adans Hall, Renacres Lane, Shirdley Hill, Halsall.

There being no further business the meeting closed at 8.07 p.m.