

HALSALL PARISH COUNCIL

NOTICE OF ANNUAL PARISH COUNCIL MEETING

The Annual meeting of Halsall Parish Council will take place on Wednesday 11th May 2022 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

Please note: If you wish to make audio or video recording, or take photographs of the meeting please phone Dave Bond, Parish Clerk on 01704 534090 or email davebondhpc@aol.com in advance of the meeting so that this can be arranged in an organised manner in order to minimise any disruption.

1. Apologies for absence.
2. Declarations of Interest.
3. Appointment of Chairman.
4. Declaration of acceptance of office by Chairman.
5. Appointment of Vice-chairman.
6. Declaration of acceptance of office by Vice-Chairman.
7. Appointment of representatives to outside bodies.
8. Appointment of Working Groups.
9. Borough Councillor's report followed by open Forum for 15 minutes for matters raised by members of the public.
10. To confirm and sign the Minutes of the meeting held on 13th April 2022 as a correct record.
11. Parish Clerk's Report.
12. Planning
 - 2022/0295/FUL - 24 Summerwood Gardens - Single-storey extension to rear of property and remodelling of existing shed and veranda.
 - 2022/0328/FUL - Land to The Rear Of 84 And 86, New Street - Erection of a one and a half storey high detached house on land to the rear of 86 New Street
13. To consider and decide upon proposal put forward by Cllr. Ridley that the parish council write to the Governors of St Cuthberts' School and Lancashire County Council School Admissions department seeking clarification of how their admission processes support local access for families and children in Halsall
14. To consider and decide upon application for co-option received from Mary Lyons
15. Finance:
 - 15.1. To approve Schedule of Payments.
 - 15.2. To receive and accept the final audited accounts for 2021/22 as an accurate record together with the Annual Internal Audit Report, Governance and Account Statement.
 - 15.3. To waive Financial Regulations to allow the contract price for the installation of a pathway on the Memorial Hall Playing Field to be increased by £200 to drop the kerb at the entrance to enable easier wheelchair access which was not included in the original specification.
 - 15.4. To consider proposal that the 2022/23 payroll be outsourced at a cost of £200 per annum

Date and time of next meeting:

Wednesday 8th June 2022 at 7.30 p.m. at
St Aidans Hall, Renacres Lane, Shirdley Hill,
Halsall

Dave Bond, Parish Clerk
3 Rawlinson Grove
Southport PR9 9NF 01704 534090

NB: All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature. Members of the public disturbing a Council meeting will be asked by the Chairperson to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed. If a meeting becomes unmanageable because of interruption, or impossible to be continued due to disturbance or disregard for the Chairpersons instructions the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.