

HALSALL PARISH COUNCIL

Minutes of the Meeting of Halsall Parish Council held on 10th November 2021 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

PRESENT: Cllr. R Brookfield (Chairman), Cllr. E Wright (Vice Chair), Cllr. D Corfield, Cllr. S Corfield, Cllr. C Pyne, Cllr. J Ridley, Cllr. B Young, Borough Councillor D Hirrell, D Bond (Parish Clerk) and 5 members of the public.

01/11/2021 Introductions / Apologies

Councillors introduced themselves to members of the public.

No apologies received.

02/11/2021 Declarations of Interest

No Declarations of Interest received.

03/11/2021 Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond to.

Noted: Borough Councillor Denise Hirrell presented her report.

Member of the public raised concerns about planning application 2021/1104/FUL (20 Gregory Lane) and it's possible impact on parking along that stretch of road.

Cllr. M Westley suggested that Council asks Cllr. Hirrell to call it in so that it can be examined in detail and a site visit arranged prior to being put before the Planning Committee where the Clerk or a representative will be invited to speak.

Action: Clerk to write to Cllr. Hirrell to ask her to call it in.

Concerns expressed about power cuts being experienced along Plex Lane.

Action: Clerk to contact Electricity Board to ask what the problem was and are residents likely to experience further cuts in supply.

04/11/2021 To confirm and sign the Minutes of the meeting held on 13th October 2021 as a correct record.

The minutes, having been circulated were accepted and it was **Resolved** that they be signed as a correct record.

05/11/2021 Parish Clerk's Report

The report having already been circulated was accepted without comment.

06/11/2021 Reports from representatives.

Reports from the following representatives:

Lancashire Association of Local Councils – Cllrs. R Brookfield, E Wright and C Pyne to attend Parish and Town Council conference on 13th November.

Moss Alliance – Nothing to report.

Church Access for All

Cllrs. R Brookfield and E Wright **Action:** Clerk to liaise with Cllr. Wright to write to the Bishop to point out that Parishioners have contributed financially to the Diocese through the collection, for many generations and ask what financial contribution, in the shape of a grant or a loan, is the Diocese, as the property owner, making to this Disabled Slope?

What is their current risk assessment with special regard to 'Access for All'?

Also the Church Commissioners have recently sold large tracts of land around the Parish of Halsall, land farmed for generations by the ancestors of current Halsall Parishioners, will they please prevail upon the Church Commissioners, to also provide finance, either as a grant or a loan, from the many £millions derived from the sale?

Cllr. Ridley asked to join the group and was accepted.

Ormskirk School – Cllr. C Pyne updated councillors on the latest developments following a recent meeting.

07/11/2021 Planning Applications:

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Planning Applications: 2021/0808/FUL - Land Adjacent To Malt Kiln Cottages , Halsall Road - . Erection of 4 no. semi-detached affordable dwellings including new access road.
Following discussion it was **Resolved** that the Council object to this proposal due to traffic and road safety concerns.

Action: Cllr. Pyne to draft wording of objection and forward to Clerk for submission.

2021/1202/FUL - Charles Farm, North Moor Lane - Proposed single storey extension to residential dwelling.

Cllr. Pyne presented a report on the recent publicity and planning process on the Town Lane development site and the similarity to the Fine Jane's Farm development as the geology is the same for both sites, with requirements for 13 metre piling, and additional support for all roads and drainage

He suggested we should ask WLBC if they are confident that Forth Homes understand the risks and how to ensure they will complete the development if complications arise and offered to draft a letter for the Clerk to send.

08/11/2021 Reports from Working Groups:

Reports from the following Working Groups:

Transport – Cllr. R Brookfield – nothing to report.

Flooding – Appointment of new working group – to be appointed when new members join.

Traffic and Road Safety – Cllr. R Brookfield and Cllr. Pyne – Cllr. Pyne had reported a problem with the signage along Plex Moss Lane following a recent incident however signage was now in place so there was no need for any further action

A review of LCC's September Traffic Analysis for Moss Road suggested that the number of HGV's over 7.5 tons was 55 for the week, a reduction from 170 in July's survey.

Appointment of Planning Working Group - to be appointed when new members join

09/11/2021 To discuss and decide upon arrangements for Remembrance Sunday.

The Clerk stated that all the arrangements were now in place and that the road closure notice had been posted onto the bus stop.

10/11/2021 To discuss and decide how to promote the work of Halsall Parish Council

Following discussion it was **Resolved** that the Council use the Halsall Facebook to promote the work it carries out.

Cllr. Pyne volunteered to act as publicist for the Council and agreed to contact the administrator to seek approval for articles to be published.

11/11/2021 To receive an update from Cllr. Pyne on the progress of the bus service usage survey

Cllr. Pyne updated Council on progress stating that he had recently attended a meeting of Downholland Parish Council to ask for their support and they had resolved to support the survey and advertise for volunteers.

Cllr. Pyne also attended the latest meeting of Aughton Parish Council who also offered their support.

Cllr. Pyne has produced a questionnaire which will be given to volunteers and has secured free travel for them.

12/11/2021 To discuss and decide how the council can help with management of the Shirdley Hill Village Green

Cllr. Pyne stated that he had met with the friends of the green and they had asked for help to persuade WLBC to supply 3 more garden waste bins and investigate the field drainage issue.

Action: Clerk to write to WLBC to arrange a meeting to discuss what can be done to help

Action: Include on the December agenda for further discussion.

13/11/2021 To discuss and decide upon applications for co-option

The two applicants were asked to withdraw from the meeting to enable a vote to be taken.

Following discussion a vote was taken by way of a show of hands and it was **Resolved** that A Timon and J Farley be appointed to the Council.

The applicants returned to the meeting and duly signed their Declaration of Acceptance of Office and were asked to complete the register of interest form and return them to the Clerk so that he could forward them to WLBC Member Services.

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14/11/2021 Finance

14.1. Schedule of Payments:

Resolved: That the following are approved for payment:

ET / <u>D.D</u> /SO	<u>Payee</u>	<u>Amount</u> £
Direct Debits:		
October	Water Plus	10.08
	E-On	15.35
	E-On	25.76

Paid under delegated authority:

November:

D Bond – Sal	£ 730.43	
Mil-	£ 68.90	
Exp	£ 50.00	849.33
J Forshaw		302.00
LALC		22.09
M Knowles		84.22
WLBC – Elections		397.50

14.2. To receive Financial Statement and confirm that the bank balance shown in the accounts agrees with balance on the bank statement.

Resolved: Financial Statement received and accepted and that the balance shown on the bank reconciliation is the same as on the bank statement.

14.3. To discuss and decide how to conduct a review of the clerks pay and contractual terms and conditions and implement any recommendations.

At this point Cllr. Pyne proposed that ‘in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’ the proposal was seconded by Cllr. J Ridley and was carried following which the Chairman asked the public to leave the meeting and they withdrew.

Following discussion it was **Resolved** that:

1. The arrears of unpaid incremental increase for 2021/22 be paid to the Clerk
2. That Cllr. Wright calculate the arrears of 7 months (Apr-Oct) to be paid in Nov and new rate to be applied Nov onwards and pass the figures on to the Clerk for action.
3. That any National pay award for Local Government employees which is agreed for 2021/22 should also be calculated and paid, if and when they happen.

Action: Include agenda item in December ‘To exclude the press and public’ ‘to discuss decide upon any amended and proposed new terms and conditions/hours/rates for Clerk with a view to assessment of cost in time for the Budget, including the incremental increase due in 2022/23 plus any estimated National pay award.

Date and time of next meeting: Wednesday 8th December 2021 at 7.30 p.m. at St Aidans Hall, Renacres Lane, Shirdley Hill, Halsall.

There being no further business the meeting closed at 9.00 pm

Signed:

Chairman

Date: 8th December 2021

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